

TECHNO ©LPPH

Technology Instruction Page

The logo for Kwik Surveys, featuring the word "Kwik" in yellow and "Surveys" in white, both in a bold sans-serif font, set against a dark blue rectangular background.

Kwik Surveys

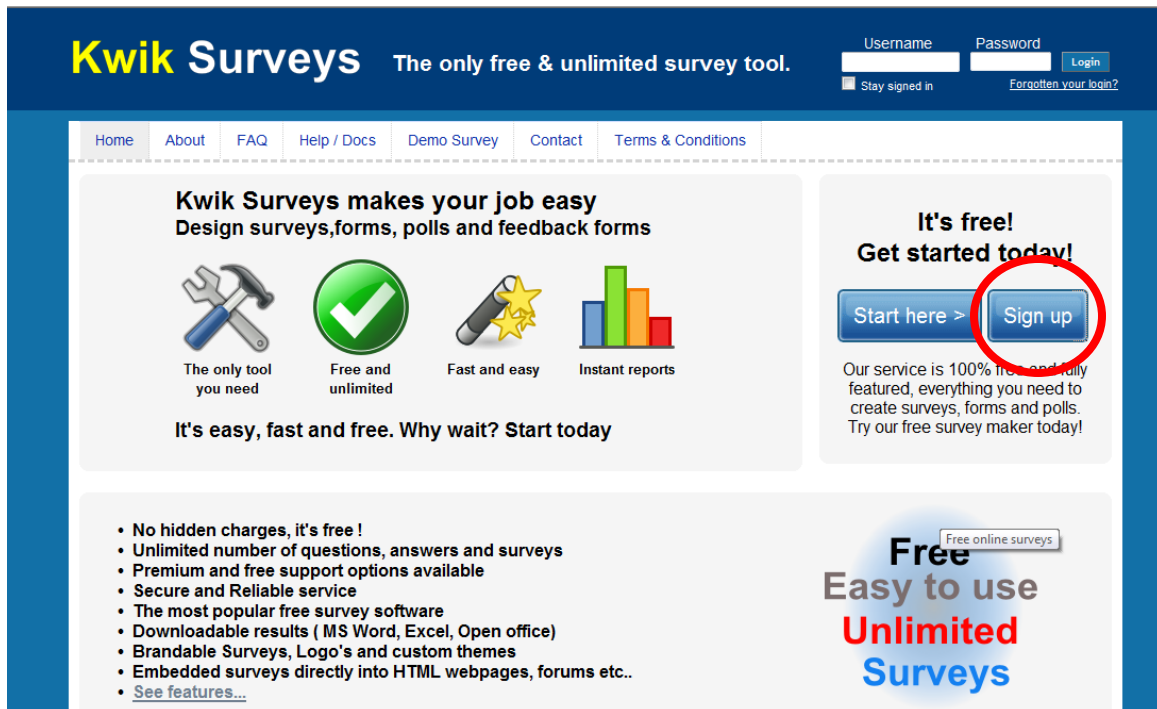
Kwik Surveys is a Free to use survey builder. It is designed to be easy to use for all experience levels so you will quickly be creating surveys. Kwik Surveys is a free site. Over 75% of their customers are educational and profit free enterprises with little or no budget.

Click the link below to see some of the great features of this site. Unlike Survey Monkey, you can have:

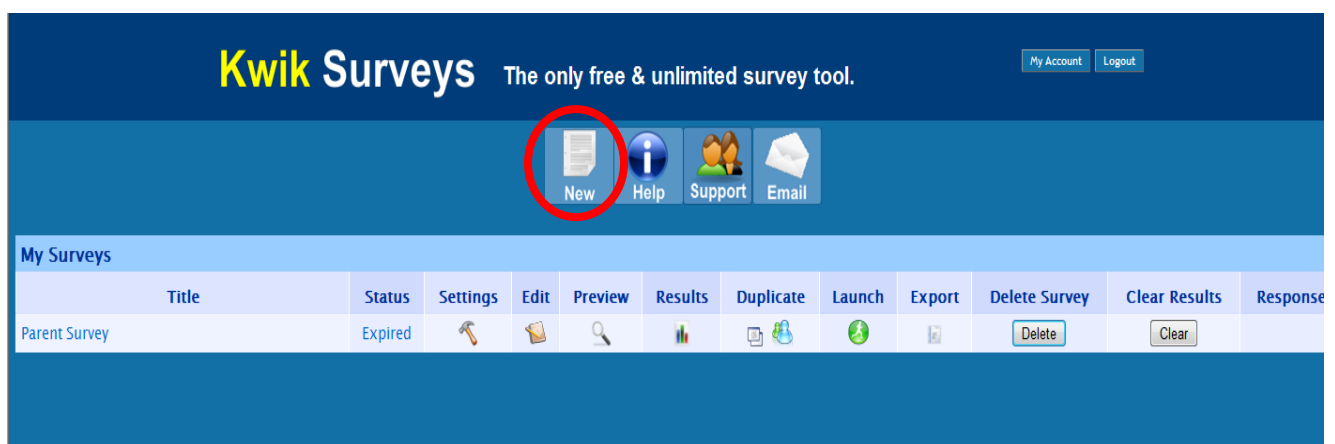
- Unlimited number of responses
- Unlimited number of surveys
- Unlimited number of questions
- Unlimited number of pages **AND**
- No time restrictions

http://www.kwiksveys.com/docs/?Features_Overview

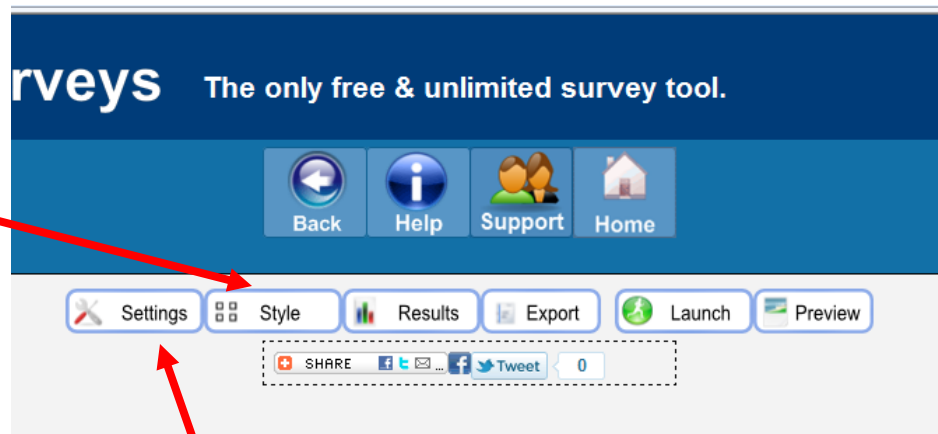
1. Go to <http://www.kwiksurveys.com/> and click on "sign up" to set up your account.



2. Once you are logged into your account you can begin making your surveys.



3. Click on the "New" button to start your first survey.



4. Click on "Settings" to enter survey dates and participant options.
5. Click on "Style" to edit the theme (background, font, alignment, etc..).
6. Click on "Results" when the survey is finished to see survey results.
7. Click on "Export" to get options for printing out your survey.
8. Click on "Launch" to get options for sending/linking your survey.
9. Click on "Preview" to see what your survey looks like to others.
10. Click on "Add Question" to begin putting in your questions.

Survey name: **Untitled Survey**

Click to add page title...

Page description

Survey Footer

+ Add Question

11. Add a title to your survey.
12. Add a "description" or instructions for your survey.
13. Add survey footer information.
14. Click on "Add Question" when you are ready to start entering your questions.

Question text Answers & Options Preview Save & Exit

Question type ([See example questions](#))

Multiple Choice (Single answer) [selected]

Multiple Choice (Single answer)

Multiple Choice (Multiple answers)

Drag and drop ranking

Star Rating

Single Text Box

Matrix of Choices (Single Answer)

Matrix of Choices (Multiple Answers)

Multiple Text Boxes

Pictures and Text / Presentation

Order Ranking / list of items

Answer set: --Select--

or

on a separate line in the area below

Check Spelling

☐ Randomize / Sort Answers

Question options

Display options

15. You can click on "Answers & Options" to open this drop down window and choose the type of answer options you want.

Question text Answers & Options Preview Save & Exit

Question type ([See example questions](#))

Multiple Choice (Single answer) ▼

Answer Choices

Select a predefined answer set: --Select--
 --Select--
 True - False
 Yes - No
 Agree - Disagree
 Appropriate - Inappropriate
 Below Average - Above Average
 Better - Worse
 Easy - Difficult
 Effective - Ineffective
 Excellent - Poor
 Fast - Slow
 Friendly - Unfriendly
 Good - Bad
 Important - Unimportant
 Likely - Unlikely
 Relevant - Irrelevant
 Satisfied - Dissatisfied
 Significant - Insignificant
 Small - Large
 Useful - Useless
 Love - Hate

enter each option on a new line

☐ Randomize / Sort Answers

Question options

Display options

Spelling

16. Click here to choose the type of predefined answer choices if desired.

17. Choose "randomize/sort answers" if desired.

18. See how your question looks by clicking "Preview."

19. Click on "Save & Exit" to add your question to the survey and add more.

20. When finished adding questions, preview and launch your survey. Check results when the survey time frame is completed.

Use Kwik Survey with your students, parents, or other staff members.

Name_____Date_____

Grade Level_____

Documentation Page

Kwik Surveys

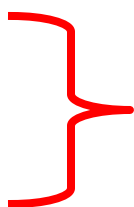
Kwik Surveys

I created a survey for my:

Students

Parents

Staff



Circle correct response

I have shared the survey with my tech rep online
(by sending the link with the survey) and attached
a printed page showing the results of the survey.

Signature_____