

# TECHNO ©LPPH

## Technology Instruction Page



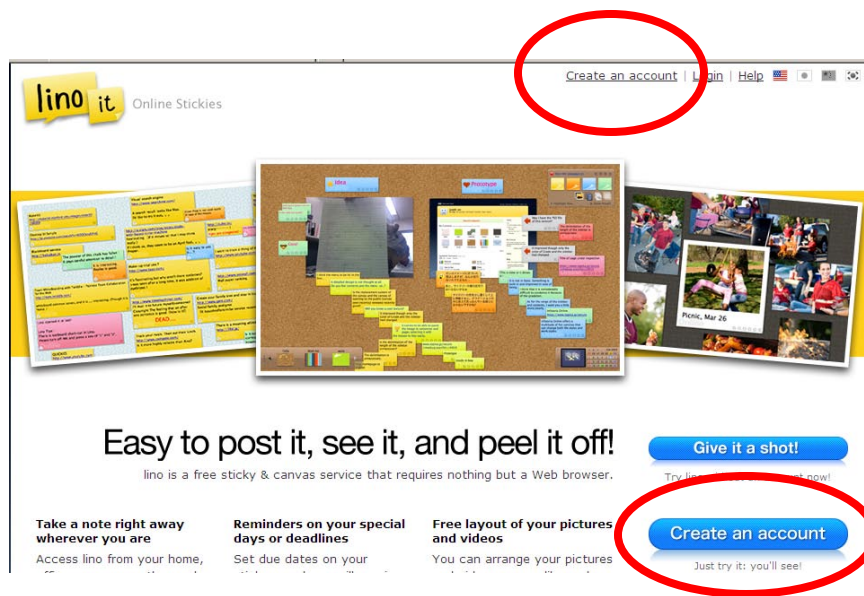
### Lino It

Lino It is an online stickies wall. This service provides its registered users with virtual stickies that operate on a web browser along with "canvas", a user specific bulletin board-like online area. Anyone can post stickies with on a canvas and relocate or remove them when needed. A lino user can choose public access level for each of his/her canvases from three levels; "Public" (publicly accessible), "Friends" (limitedly accessible), and "Private"(non-accessible except by its creator).

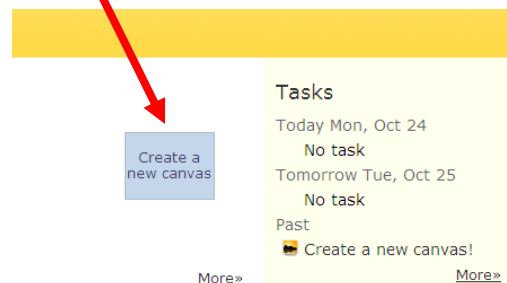
Lino It is a powerful tool for online collaboration, brainstorming and sharing of information through sticky notes which can include text, hyperlinks, images and video. This service is very similar in nature to Wallwisher; a similar and somewhat better known "sticky notes" tool. Lino It has more flexibility, particularly with its color-coding posts as well as handling video and images. After signing up (for free) you are taken to your dashboard in which you can create, edit and organize your canvases. You can store favorite canvases and create groups between users.

Students can use Lino It as a classroom tool to organize ideas and information, and research in a creative, visual manner.

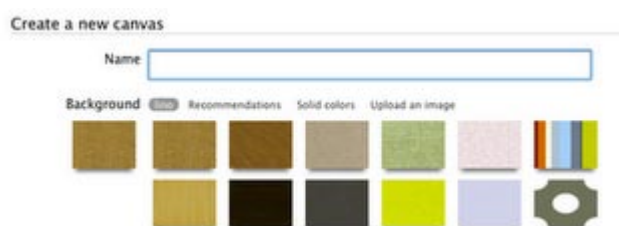
1. Log in to <http://en.linoit.com/> and click on "Create an account."



2. Once you have joined up click on Create a New Canvas.



3. Choose a Background and name your Canvas.



4. Choose who has access and the details you want to show and then click on "Create a Canvas."

Access to Canvas (Publicity)


- ☒ For my own private use  
No one may see the canvas but you.
- ☐ Show stickies to everyone  
Other people may not post stickies
- ☐ Everyone may post stickies  
Show stickies to everyone, and let everyone post stickies

Details

- ☒ Show this canvas on the dock
- ☐ Create a sticky via Email
- ☐ Generate RSS for this canvas

**Create a canvas**

Here is a sample "Canvas" and information on each of the features.



The screenshot shows the iCanvas application window. At the top, there's a 'Main' menu with icons for 'Main', 'Group', 'Canvas', and 'Sticky'. Below the menu is a 'Highlight New' button and a 'Show Private' button. The main area is a large, empty canvas. At the bottom, there's a 'Dock' with icons for 'css cheat sheet', 'Guestbook', 'HD-Videos', and 'Idea'. In the bottom right corner, there's a 'Canvas Navigator' showing a grid of thumbnails. A 'Mini Calendar' is also visible in the bottom right corner, showing the month of February 2009.

**MyPage opens**  
With a glance, get the update status of My Canvas and Group Canvases. Check the due dates on your schedule in a glance.

**Palette**  
Just drag and drop it to the place you want it.

**Background**  
Hold the left mouse button down and move the mouse around in any empty space on the canvas: This is how you move the canvas.

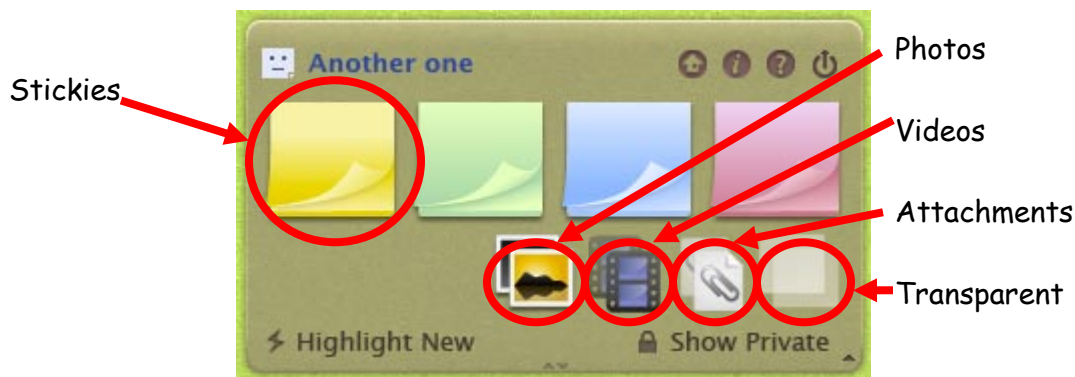
**Mini Calendar**  
Set a due date on the sticky, and a green mark will be displayed on that date in the mini calendar. Click on the date to see other stickies with the same date.

**Dock**  
This is a shortcut to canvases. You can also move your stickies to the canvas by drag-and-drop to the thumbnail.

**Canvas Navigator**  
Drag the rectangle in the bottom-right panel, and you can move a large canvas quickly.

5. Add Stickies by dragging a sticky onto the canvas and typing into it. Add a photo by clicking on the Photo icon,

insert a photo from your computer and add text by clicking on the Frame option. Add a movie by making choosing from Youtube, Ustream or Vimeo, and pasting in the URL of the video. Attach files to the canvas by clicking on the Attachment button. Choose a file by browsing and an upload link to the file will appear. Add a Transparent sticky by clicking on the Transparent button and then typing your text in.



Here are some extra features to try out:

Click on the Information button on the Palette to show the embed code. Dates can be added to text stickies.

Pin a sticky to a canvas by moving the mouse over the top right hand of the sticky, a pin will appear, click on it to pin it. To unpin it, click on the pin again.

Move the stickies behind or in front by holding down the (Option Key-Mac) (Alt key-Win) and clicking.

Add tags to stickies which enables highlighting of all stickies with that tag.

There is a peel off option, click on the tick icon at the bottom of the right hand side of sticky. Once it has been peeled it is gone forever.

Sizes and color of text can be changed when editing.

Stickies can be resized by clicking and dragging on the bottom right hand corner.

New stickies can be highlighted by clicking on 'Highlight New'.

Here are some other ideas for using Stickies:

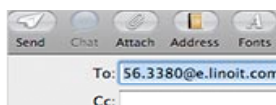
**Take a note right away wherever you are**

Access lino from your home, office, or even on the road and post a sticky note online whenever you need!



**Send an Email and take a note online**

Create an Email message containing your note and send it to lino - It will be posted as a sticky.



**Use as a bulletin board among friends**

Create a group with your friends and colleagues to share a canvas and stickies with them.



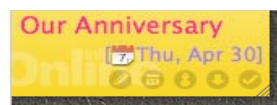
**Organize your stickies visually**

You can move the stickies around and change their colors whenever and however you like.



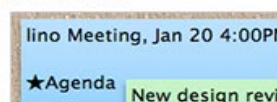
**Never forget special days or deadlines!**

Set due dates on your stickies, and you will receive an Email reminder on the morning of the due date.



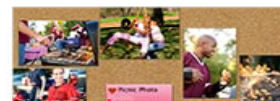
**Use as a handy tool for your meetings**

Post your meeting's agenda and keep the notes of the meeting handy so that you can access them when you need them.



**Free layout of your pictures and movies**

You can position your picture archives and movies as you like and share them with your friends.



**Use stickies to share files among friends and colleagues**

Attach your files to stickies, and share them with your friends and colleagues at home and office



**Share your ideas with texts and pictures**

lino is an ideal tool to share your ideas and to have a discussion with your friends and colleagues.



6. Once you have created a canvas, now you are ready to share that canvas with parents, students, staff members or anyone! Copy and paste the URL into an email to either parents and/or staff. If you want students to post a sticky to your canvas, you can send the URL to parents and have students respond through their parent's email. Also send an email to your LMS with the URL of the canvas.
  
7. Monitor your canvas to organize your stickies and check responses. Peel off your stickies or delete your canvas when you are finished.

Name\_\_\_\_\_Date\_\_\_\_\_

Grade Level\_\_\_\_\_

## Documentation Page



### Lino It

I have created at least one canvas on the Lino It site. I have sent a copy of the URL to my LMS. Below is a screen shot of my canvas with some of the stickies posted to it.

Signature\_\_\_\_\_